



JOB TITLE: Lab Technician
DEPARTMENT: Production
REPORTS TO: Production Manager

Signature Supplements Inc. is currently seeking a **Lab Technician** to compound Natural Health Products. This person is responsible to produce finished products by blending powders and encapsulating compounded natural health materials.

RESPONSIBILITIES:

- Work effectively in a fast-paced production environment
- Ability to read worksheets and complete math equations
- Detailed record keeping on worksheets and maintaining a project notebook
- Blend and compound powdered raw materials
- Handle encapsulation equipment to compound materials into capsules
- Bottle finished projects including powders and capsules
- Work within planned production schedules
- Follow Standard Operating Procedures to ensure quality standards are followed
- Maintain a high standard of sanitation

REQUIREMENTS/ATTRIBUTES:

- Prior experience in a production or manufacturing environment considered an asset
- Must be able to work 8-hour shifts
- Good hand-eye coordination
- Excellent communication skills
- Patience and strong focus on attention to detail to meet quality standards
- Standing for long periods of time and lifting required (up to 30 lbs)

This is a full time (40 hours/week) 12 month contract position (possibility of extension) with hours scheduled during business operations, Monday – Friday, 3:00 pm – 11:00 pm. Employee benefits include two (2) weeks vacation per year along with four (4) personal days and a health plan.

***If you have any significant allergies, asthma or other breathing complications, this job may not be suitable for you.*

To be considered for this opportunity, please submit your resume and cover letter to hr@signaturesupplements.ca with the subject line 'Lab Technician'.

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fibres & prebiotics • probiotics • nutraceuticals • flavours • sweeteners • proteins